



ENERGY SAVED IS
ENERGY PRODUCED

TRANSMISSION CORPORATION OF TELANGANA LIMITED

From,
Chief Engineer,
Metro Zone,
Erragadda, TSTRANSCO,
HYDERABAD – 500 045.
Fax/Ph No: 040-23836703/05

To,
M/s. Diamond Traders,
Back Side Gandhi Gyan Mandi,
4-5-251, Sultan Bazar, Hyderabad
Telangana State– 500 001.

P.O.No.16/2014-15/CE/MZ/Hyd/ADE (O&M)/AE (P)/D.No.1106/14, Date: 24-09-2014.

Sirs,

Sub: - Metro Zone /Hyd- Supply of certain General stationary items for various circles in Metro Zone – Detailed Purchase Order- issued.

Ref: - 1) Tender Specification No. CE/MZ/Hyd/P-03/2014-15.
2) Your negotiation letter Dated: 28-07-2014.

I acting for and on behalf of and by the order and direction of the TSTRANSCO accept your quotation cited for Supply of certain General stationary items for various circles in Metro Zone as per the terms and conditions set out in this order & specification.

1. SCOPE OF CONTRACT:

This contract relates to the Supply of certain General stationary items for various circles in Metro Zone as per the terms and conditions set out in this order & specification.

2. SCHEDULE OF MATERIAL AND PRICES:

Sl. No	Description of Material	Qty.	Per	Unit Price Rs Ps	Amount (in Rs.)
1	A4 Size White Papers 75 GSM, AP Millennium (1 ream = 500 sheets) (Sl.No.1 in spec)	380	Reams	161.43	61343.40
2.	Correction pen (make Camlin 10 ml) (Sl.No.7 in spec)	100	Nos	18.57	1857.00
3	Legal Size 75 GSM White Papers (Millennium type) 1 ream = 500 sheets (Sl.No.26 in spec)	250	Reams	197.62	49405.00
4	Pencil Box make Natraj HB (containing 10 pencils in a box) (Sl.No.30 in spec)	70	Boxes.	26.67	1866.90
5	Paper weight (as per sample) (Sl.No.31 in spec)	25	Nos	24.76	619.00
6	Registers - 200pages(ruled) 60 GSM as per sample (Sl.No.33 in spec)	180	Nos	37.62	6771.60
7	Registers - 400 Pages (ruled) 60 GSM as per sample (Sl.No.35 in spec)	55	Nos	62.86	3457.30
8	Scales 30Cm (camlin transparent) (Sl.No.40 in spec)	55	Nos	7.62	419.10
9	Stamp Pads self ink (make Ashoka 110x70mm) (Sl.No.48 in spec)	60	Nos	17.14	1028.40
	Sub-total Rs.				1,26,767.70
	Add VAT @ 5% Rs.				6,338.38
	Total Rs.				1,33,106.08
	or Say Rs.				1,33,106.00
(Rupees One Lakh Thirty three Thousand One hundred and Six Only)					

3. PRICES:

The Prices noted in schedule of materials are net, firm in rupees on FOR destination as specified in clause (7). The value of purchase order is for **Rs.1,33,106/-** (Rupees One Lakh Thirty three Thousand One hundred and Six Only) and is inclusive of VAT @ 5%, Packing, forwarding, freight charges and all taxes/duties. The rates of VAT is applicable on prevail at the time delivery of material.

Cont...2

4. TERMS OF PAYMENT:

100% payment along with taxes shall be made by Cheque on Scheduled Bank at Hyderabad within 45 days from the date of receipt of goods in good condition and on receipt of supplier's bills in Quadruplicate of Invoice duly certified by the Consignee. No interest will be payable in case the payment is delayed for whatever reasons.

5. DELIVERY:

Delivery shall be completed within 60 days reckoned from the date of receipt of technically and commercially clear Purchase Order.

6. SECURITY DEPOSIT:

The amount of Rs. 5,700/- paid by you towards EMD vide D.D. No.077404,Dt.20-06-2014, from Mahesh Bank is adjusted towards S.D and transmitted to Accounts Officer, O/o Superintending Engineer/OMC/Metro/ Hyderabad". You are requested to furnish an amount equivalent to Rs.955/- (Rupees Nine hundred and Fifty five only) towards balance security deposit for proper fulfillment of the contract. The S.D. shall be paid by way of crossed DD drawn on any schedule bank in favour of "Superintending Engineer/ OMC/Metro/Hyderabad". The SD will be released after completion of the supplies in good condition.

7. DESPATCH INSTRUCTIONS:

List of the total material required is given in Annexure. The printed stationery items under Schedule of Materials are to be dispatched to be dispatched to the Assistant Divisional Engineer (O&M) in the O/o CE /Metro Zone/Hyderabad.

8. PAYING OFFICER:

The Paying Officer is the Superintending Engineer/ OMC/Metro/Hyderabad.

9. PENALTY FOR LATE DELIVERY:

- The delivery period as per the agreed delivery schedule shall deem to be essence of the contract. In case of delay in delivery of materials at destination beyond the agreed delivery schedule, the TSTRANSCO at its option demand and recover from you an amount equivalent to half percent of the material not delivered, within the prescribed time limit for every week of delay or part thereof, subject to a maximum of 5% of the total value of the contract. This right of the TSTRANSCO shall be without prejudice to its rights under the law including the right to cancel the contracts, forfeit the deposit/Or recover damages for breach of contract.
- The date of receipt of materials at the destination stores in good condition will be taken as the date of delivery.

10. MATERIAL AND WORKMANSHIP:

All the materials shall be of the best class of workmanship of highest grade in accordance with the best modern practice. Printing of the stationary shall be done as per the samples given. Proof reading of the Printing Stationary samples shall be arranged within 20days after receipt of the Purchase Order

11. JURISDICTION:

All and any disputes or differences arising out of or touching this order based on this Specification shall be decided by a panel of arbitrators.

VALUE OF CLAIM	PANEL OF ARBITRATORS

i) Disputes involving amounts up to Rs.10,000/- and below.	Superintending Engineer of the TSTRANSCO other than the circle to which the disputes relates.
ii) Disputes involving amounts from Rs.10,000/- to Rs.50,000/-	Any Chief Engineer of the TSTRANSCO.

- iii) There shall not be any reference of disputes, the value of which is above Rs.50,000/- to arbitration. The parties shall approach the competent civil courts having jurisdiction in Hyderabad and Secunderabad if any such dispute arise.

12. GENERAL:

- a) Your acknowledgement of receipt of this order and all correspondence General and Technical nature shall be addressed to this office.
- b) All correspondence regarding dispatches, payments and any other field matters shall be addressed to Respective Superintending Engineer's & Chief Engineer/Metro Zone/ Hyderabad.

13. ACKNOWLEDGEMENT:

Please acknowledge the receipt of this order with your confirmation of its acceptance by you. The additional copy enclosed may please be returned with your signature in token of your acceptance.

Encl: Copy of Purchase Order.

Yours faithfully,

**Sd/-
CHIEF ENGINEER,
METRO ZONE, HYDERABAD**

WE ACCEPT THE TERMS AND CONDITIONS OF THIS ORDER

Signature of the
Supplier with Seal and Date

Copy to: -

The Chief Engineer/Transmission/Vidyut Soudha/Hyd.
The Superintending Engineer/ OMC/Metro/Hyderabad.
The Superintending Engineer/O&M/400 KV Metro/Hyderabad.
The Superintending Engineer/Construction/Ranga Reddy/Hyderabad.
The Superintending Engineer/O&M/Ranga Reddy.
The Superintending Engineer/Civil/Metro/Hyderabad.
Accounts Officer O/o SE/OMC/Metro/Hyderabad.